

**Allenstown Planning Board  
16 School St.  
Allenstown, New Hampshire  
03275**

**Allenstown Planning Board Meeting Minutes**

Date: April 1, 2015

Location: Allenstown Fire Station

Time: 6:30 PM

Note: Although these minutes may contain direct quotes, they are not verbatim. Many sections contain a general description the remarks of the participants as interpreted as both indicated by the transcriber and should not be relied upon as the actual intent of the participant's statement. Additionally, many statements have been omitted, condensed and generalized based on the interpretation of the transcriber as to the relevance, content, specificity, accuracy, and/or conformity to any applicable statute. The transcriber assumes no liability for the contents of the document.

**Meeting was opened by Chair Chris Roy at 6:37 p.m.**

**BOARD MEMBERS PRESENT:** Chairman Chris Roy, Vice Chair Chad Pelissier, Lawrence Anderson, Diane Adinolfo, and Ex-Officio Jason Tardiff.

**BOARD MEMBERS ABSENT:** None

**PUBLIC MEMBERS PRESENT:** Matt Monhan, Bill & Sharon Gelinas, Joe Wichert, Gary & Teresa Gladu, Michael Salls Sr., and Andrea Martel Secretary.

*Everyone stood for the Pledge of Allegiance.*

- I. UNAPPROVED MINUTES: March 18<sup>th</sup> 2015:** Larry made a motion to approve the minutes of March 18<sup>th</sup>, 2015 as typed. Chad seconded the motion. Jason abstained. Motion passed.

**II. RECEIPT OF APPLICATIONS AND PUBLIC HEARINGS:**

- **Excavation Permit. Advanced Excavation. Case #02-2015:** Matt went over brief history. Board completed a site walk in the fall and it was determined to have met all requirements. Reviewed checklist items and test pit areas. Matt went over each waiver request from Earth Removal Regulations:
  - Part 10 (allow for permit to extend for a 5 year period): Larry made a motion to approve request for waiver. Diana seconded the motion. Motion passed unanimously.
  - Part 5 (spill plan): Jason made a motion to approve request for waiver. Larry seconded the motion. Motion passed unanimously.
  - Part 5 (wetland stamp & signature): Jason made a motion to approve request for waiver. Larry seconded the motion. Motion passed unanimously.
  - Part 6 (schedule of excavation volumes and phases): Jason made a motion to approve request for waiver. Larry seconded the motion. Motion passed unanimously.
  - Part 6 (test pit groundwater elevations): Jason made a motion to approve request for waiver. Larry seconded the motion. Motion passed unanimously.
  - Part 6 (topsoil storage area): Jason made a motion to approve request for waiver. Larry seconded the motion. Motion passed unanimously.
  - Part 6 (equipment list): Jason made a motion to approve request for waiver. Larry seconded the motion. Motion passed unanimously.
  - Part 6 & 7 (existing reclamation topography): Jason made a motion to approve request for waiver. Larry seconded the motion. Motion passed unanimously.
- Larry made a motion to accept application as complete. Jason seconded the motion. Motion passed unanimously. Jason made a motion to consider application not a Regional Impact. Larry seconded the motion. Motion passed unanimously.
- *Chris opened public hearing for Excavation permit, Advanced Excavation at 7:27 PM. Public hearing closed at 7:29 PM.*
- Discussion on escrow account. Board agreed the Town Engineer needs to set the amount per applicant along with setting the reclamation bond amount.
- Jason made a motion to approve application with the following conditions: 1) A copy of the current New Hampshire Department of Environmental Services (NHDES) Site Specific Permit; 2) provide a SWPPP in accordance with Zoning Ordinance Article XXV.IV.A; 3) set up an escrow account for the Town Engineer to inspect stormwater; 4) management components in accordance with Section XIV.D.4 of the Earth Removal Regulations; 5) a reclamation bond in accordance with Earth Removal Regulations Section IX.A.10 of the Earth Removal

Regulations; 6) indicate abutters on the plan located across the street on Route 28; 7) that blasting shall not take place on the site; 8) that surface drainage patterns, including post-reclamation drainage patterns, are provided to the Town; and 9) applicant must provide PDF versions of the final approved and signed plans.. Larry seconded the motion. Motion passed unanimously. Matt will send notice to applicant by email.

### III. NEW BUSINESS:

- **Any new business as necessary:** No new business discussed.

### IV. OLD BUSINESS:

- **Major Subdivision Application. 4NH Homes. CASE # 01-2015-continued:** Matt went over key points from last meeting. Reviewed response letter from Deerfield Planning Board (see attached), updated plan showing changes in site distance requirement and culvert sizing, and discussed possible conditions of approval.
  - Checklist item #21 (ties to the NH State Plane system): Larry made a motion to approve waiver request. Jason seconded the motion. Motion passed unanimously.
  - Checklist item #34 (Environmental assessment): Larry made a motion to approve waiver request. Diana seconded the motion. Motion passed unanimously. (Jason requested clarification on definition and Matt read the ordinance).
  - Checklist item #35 (Traffic Impact Study): Larry made a motion approve waiver request. Jason seconded the motion. Motion passed unanimously.
  - Checklist item #36 (Fiscal Impact Study): Jason made a motion to approve waiver request. Diana seconded the motion. Motion passed unanimously.
  - Checklist item #37 (Community Facilities Impact Study): Jason made a motion to approve waiver request. Larry seconded the motion. Motion passed unanimously.
  - Checklist item #38 (Site Impact Study): Jason made a motion to approve waiver request. Larry seconded the motion. Motion passed unanimously.
  - Checklist item #39 (Drainage Study): Jason made a motion to approve waiver request with the condition of having Town Engineer review, comment and applicant comply with any requested changes. Larry seconded the motion. Motion passed unanimously.
- Jason made a motion to consider application complete. Diana seconded the motion. Motion passed unanimously.
- *Chris opened the public hearing for 4NH Homes at 6:56 PM. Closed public hearing at 6:59 PM.*
- Jason made a motion to approve application with the following conditions: 1) Plan must be signed by Deerfield Planning Board; 2) Town Engineer to review proposed culvert sizing along Mount Delight Road. Applicant must make any relevant changes; 3) driveway permit issued by Allentown Road Agent; 4) professional stamps and signatures (surveyor and wetland scientist) as well as owner signatures

need to be on the final plan; 5) all waivers granted and conditions of approval need to be on the final plan; and 6) applicant must provide PDF versions of the final approved and signed plans. Larry seconded the motion. Motion passed unanimously. Matt will send notice of decision by email.

- **Advanced Excavation Site Plan # 04-2014-continued:** Matt reviewed memo, updates from last meeting, definition from NH Department of Environmental Services on Petroleum Bulk Plant or Terminal. Board agreed a site walk is not needed. Board agreed the salt shed is considered to be enclosed. Need to receive comment from Fire Marshall and SWPPP. Matt read over section VIII Prohibited Uses under Stormwater Ordinance. Board requested further information on SWPPP. Jason made a motion to continue the application until May 6, 2015 meeting. Larry seconded the motion. Motion passed unanimously.
- **Any old business as necessary:** No old business discussed.

V. **CORRESPONDENCE AND OTHER BUSINESS:**

- **Other business:** Discussed posting and deadlines. Board agreed to set a cutoff date for any applicant 2 weeks prior to meeting. His will allow for proper review and posting. Agendas to be posted no later than the Friday before the meeting. All applicants information posted on website with agenda. Larry stated he has a person interested in becoming the alternate Planning Board member. Chris stated to have this person attend next meeting.
- **Next meeting:** April 15, 2015 at Allenstown Fire Station.

**ADJOURN:**

With no further business to discuss, Chad made a motion to adjourn the meeting. Jason seconded the motion. Motion was voted on and unanimously passed. Meeting was adjourned at 7:57 pm.

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Chris Roy, Chairman

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Jason Tardiff, Ex-Officio

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Diana Adinolfo, Member

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Chad Pelissier, Vice Chairman

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Lawrence Anderson, Member

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Alternate